

CONSTITUTION

The Hastings Old Holdens Car Club of New South Wales Inc.

Presented to members in prescribed fashion and Passed at the November 2016 AGM.

INTRODUCTION

1. The name of this Club shall be Hastings Old Holden's Car Club of New South Wales Inc.
2. Hastings Old Holdens Car Club of NSW Inc is a Non-Profit Organisation.
3. The aims of the Hastings Old Holdens Car Club Incorporated are to preserve all models of Holdens, to promote friendship between owners, motoring enthusiasts and the public.
4. We make every effort to achieve our aims by ensuring our vehicles are in a roadworthy condition, that we are accountable for our behaviour while operating our vehicles and by generally being good citizens in our community.

MEMBERSHIP

5. Membership shall be open to all owners and enthusiasts of Australian Made, Holden badged vehicles that are 30 years of age or more, at the date of membership application. The committee reserves the right to include or exclude vehicles on a case-by-case basis.
6. Holden owners will be full members; all others will be associate members.
7. Holden owners must be 17 years of age before becoming a Full member or Associate member. Holden owners who are 17 years and over are not covered under a family membership.
8. Applications for membership may be sent by mail or other electronic means to the Secretary.

Membership fees

9. There will be yearly membership fees (Single, partner and family inclusive) plus a joining fee. Alternatively, a pro rata fee (per half year or less) until the following November, plus the joining fee. The yearly fees may be adjusted by the elected Committee on a yearly basis if required and voted on in the AGM of that year.
10. Membership fees shall be renewable on the 1st of November each year; fees are to be paid within four (4) weeks of this date irrespective of when original membership fee is paid, in accordance with condition four (4) above.

Register of Members

11. The club Secretary must establish and maintain a register of members of the club specifying the name and postal or residential address of each person who is a member of the club together with the date on which the person became a member. The register may also include the email address of a member.
12. The register of members must be kept in New South Wales and in a secure location under the care of the club Secretary.
13. The register of members must be open for inspection, free of charge, by any member of the club at any reasonable hour.
14. If however a member requests that any information contained on the register about another member (other than the member's name) that is not be available for inspection, that additional information must not be made available for inspection.

15. A member must not use information about a person obtained from the register to contact or send material to the person, other than for:

- a. the purposes of sending the person a newsletter, a notice in respect of a meeting or other event relating to the club or other material relating to the club, or
- b. any other purpose necessary to comply with a requirement of the Act or the Regulation.

Members Liabilities

16. The liability of a member of the club is to contribute towards the payment of the debts and liabilities of the club or the costs, charges and expenses of the winding up of the club is limited to the amount, if any, unpaid by the member in respect of membership of the club.

THE COMMITTEE

Powers of the committee

17. Subject to the Act, the Regulation and this constitution and to any resolution passed by the club in general meeting, the committee:

- a. is to control and manage the affairs of the club, and
- b. may exercise all such functions as may be exercised by the club, other than those functions that are required by this constitution to be exercised by a general meeting of members of the club, and
- c. has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the club.

Composition and membership of the committee

18. The committee is to consist of:

- a. the office-bearers of the club, and
- b. at least three ordinary committee members, each of whom is to be elected at the annual general meeting of the club under clause 15.

19. The total number of committee members is to be seven.

20. The office-bearers of the club are as follows:

- a. the president,
- b. the vice-president,
- c. the treasurer,
- d. the secretary, and
- e. the club registrar.

21. A committee member may hold up to two offices (other than both the president and vice-president offices).

22. Each member of the committee is, subject to this constitution, to hold office until the conclusion of the annual general meeting following the date of the member's election, but is eligible for re-election.

23. There is no maximum number of consecutive terms for which a committee member may hold office.

Public Officer

24. The Public Officer for the purposes of transacting with government entities as required is the President or Vice President of the club, as appointed at the annual general meeting.

Election of committee members

25. Nominations of candidates for election as office-bearers of the club or as ordinary committee members:

a. must be made in writing, signed by two members of the club and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination), and

b. must be delivered to the secretary of the club at least Seven (7) days before the date fixed for the holding of the annual general meeting at which the election is to take place.

26. If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated are taken to be elected and further nominations are to be received at the annual general meeting.

27. If insufficient further nominations are received, any vacant positions remaining on the committee are taken to be casual vacancies.

28. If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.

29. If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.

30. The ballot for the election of office-bearers and ordinary committee members of the committee is to be conducted at the annual general meeting in such usual and proper manner as the committee may direct.

31. A person nominated as a candidate for election as an office-bearer or as an ordinary committee member of the club must be a financial member of the club.

Secretary

32. The secretary of the club must, as soon as practicable after being appointed as secretary, lodge notice with the club members of his or her address.

33. It is the duty of the secretary to keep minutes of:

a. all appointments of office-bearers and members of the committee, and

b. the names of members of the committee present at a committee meeting or a general meeting, and

c. all proceedings at committee meetings and general meetings.

34. Minutes of proceedings at a meeting must be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

35. Minutes of any meetings must be made available to any financial member of the club upon request and to each member of the office bearers as soon as is practicable after the meeting.

36. Minutes can be kept in written or electronic form and the chairperson can sign the minutes of meeting proceedings electronically.

Treasurer

38. It is the duty of the treasurer of the club is to ensure:
- a. that all money due to the club is collected and received and that all payments authorised by the club are made, and
 - b. that correct books and accounts are kept showing the financial affairs of the club, including full details of all receipts and expenditure connected with all of the activities of the club.

Casual vacancies

39. In the event of a casual vacancy occurring in the membership of the committee, the committee may request and appoint another member of the club to fill the vacancy and the member so appointed is to hold office, subject to this constitution, until the conclusion of the next annual general meeting following the date of the appointment.

40. A casual vacancy in the office of a member of the committee occurs if the member:
- a. dies, or
 - b. ceases to be a member of the club, or
 - c. becomes an insolvent under administration within the meaning of the Corporations Act 2001 of the Commonwealth, or
 - d. resigns office by notice in writing given to the secretary, or
 - e. is removed from office under clause 19, or
 - f. becomes a mentally incapacitated person, or
 - g. is absent without the consent of the committee from three consecutive meetings of the committee, or
 - h. is convicted of an offence involving fraud or dishonesty for which the maximum penalty on conviction is imprisonment for not less than 3 months, or
 - i. is prohibited from being a director of a company under Part 2D.6 (Disqualification from managing corporations) of the Corporations Act 2001 of the Commonwealth.

Removal of committee members

41. The club in general meeting may by resolution remove any member of the committee from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.

42. If a member of the committee to whom a proposed resolution referred to in sub-clause (36) relates, makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the members of the club, the secretary or the president may send a copy of the representations to each member of the club, or, if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

Committee meetings and quorum

43. The committee must meet at least three times in each period of 12 months at such place and time as the committee may determine as suitable.

44. Additional meetings of the committee may be convened by the president or by any member of the committee.

45. Committee meetings can be held at two (2) or more venues using any technology the committee approves. Committee members who participate at a meeting using such technology have the same rights as members who are present at the meeting, including voting rights.

46. Oral or written notice of a meeting of the committee must be given by the secretary to each member of the committee at least 48 hours (or such other period as may be unanimously agreed on by the members of the committee) before the time appointed for the holding of the meeting.

47. Notice of a meeting given under sub-clause (40) must specify the general nature of the business to be transacted at the meeting and no business other than that business is to be transacted at the meeting, except business which the committee members present at the meeting unanimously agree to treat as urgent business.

48. Any three (3) members of the committee constitute a quorum for the transaction of the business of a meeting of the committee.

49. If the number of committee members is less than three (3), then the existing committee members may appoint enough members to establish a quorum.

50. No business is to be transacted by the committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.

51. If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.

52. At a meeting of the committee:

- a. the president or, in the president's absence, the vice-president is to preside, or
- b. if the president and the vice-president are absent or unwilling to act, such one of the remaining members of the committee as may be chosen by the members present at the meeting is to preside.

Delegation by committee to a sub-committee

53. The committee may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the club as the committee thinks fit) the exercise of such of the functions of the committee as are specified in the instrument, other than:

- a. this power of delegation, and
- b. a function which is a duty imposed on the committee by the Act or by any other law.

54. A function of the exercise of which has been delegated to a sub-committee under this clause may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.

55. A delegation under this clause may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation.

56. Despite any delegation under this clause, the committee may continue to exercise any function delegated.

57. Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this clause has the same force and effect as it would have if it had been done or suffered by the committee.

58. The committee may, by instrument in writing, revoke wholly or in part any delegation under this clause.

59. A sub-committee may meet and adjourn as it thinks proper.

Voting and Decisions

60. Questions arising at a meeting of the committee or of any sub-committee appointed by the committee are to be determined by a majority of the votes of members of the committee or sub-committee present at the meeting.

61. Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

62. Subject to clause 20 (5), the committee may act despite any vacancy on the committee.

63. Any act or thing done or suffered, or purporting to have been done or suffered, by the committee or by a sub-committee appointed by the committee, is valid and effectual despite any defect that may afterwards be discovered in the appointment or qualification of any member of the committee or sub-committee.

MEETINGS

General Meetings

64. Meetings are to be held once monthly. The election of Club Office Bearers and General Committee (for a twelve month period commencing (November 1st each year) will take place at the Annual General Meeting.

Special Meetings - Calling of

65. Members have the option to make and send their request electronically for a general meeting to be held.

Annual General Meeting

66. The Annual General Meeting will be held in November after the close of the club's financial year.

Annual general meetings - calling of and business

67. The annual general meeting of the club is, subject to the Act and to clause 57, to be convened on such date and at such place and time as the committee thinks fit.

68. In addition to any other business which may be transacted at an annual general meeting, the business of an annual general meeting is to include the following:

- a. to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting,
- b. to receive from the committee reports on the activities of the club during the last preceding financial year,
- c. to elect office-bearers of the club and ordinary committee members,
- d. to receive and consider any financial statement or report required to be submitted to members under the Act.

69. An annual general meeting must be specified as such in the notice convening it.

General meetings - calling of

70. The committee may, whenever it thinks fit, convene a general meeting of the club.
71. The committee must, on the requisition in writing of at least five (5) per cent of the total number of members, convene a special general meeting of the club.
72. A requisition of members for a general meeting:
- a. must state the purpose or purposes of the meeting, and
 - b. must be signed by the members making the requisition, and
 - c. must be lodged with the secretary, and
 - d. may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
73. If the committee fails to convene a general meeting to be held within one (1) month after that date on which a requisition of members for the meeting is lodged with the secretary, any one or more of the members who made the requisition may convene a general meeting to be held not later than three (3) months after that date.
74. A general meeting convened by a member or members as referred to in sub-clause (63) must be convened as nearly as is practicable in the same manner as general meetings are convened by the committee.

Notice

75. Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the club, the secretary must, at least 14 days before the date fixed for the holding of the general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
76. If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the club, the secretary must, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be given to each member specifying, in addition to the matter required under sub-clause (1), the intention to propose the resolution as a special resolution.
77. No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under clause 24 (2).
78. A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who must include that business in the next notice calling a general meeting given after receipt of the notice from the member.

Quorum for general meetings

79. No item of business is to be transacted at a general meeting unless a quorum of members entitled under this constitution to vote is present during the time the meeting is considering that item.
80. Five members present (being members entitled under this constitution to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
81. If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting:
- a. if convened on the requisition of members, is to be dissolved, and
 - b. in any other case, is to stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.

82. If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being at least three) are to constitute a quorum.

Presiding Member

83. The president or, in the president's absence, the vice-president, is to preside as chairperson at each general meeting of the club.

84. If the president and the vice-president are absent or unwilling to act, the members present must elect one of their number to preside as chairperson at the meeting.

Adjournment

85. The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from the current time to time and place to place, but no business is to be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

86. If a general meeting is adjourned for 14 days or more, the secretary must give written or oral notice of the adjourned meeting to each member of the club stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

87. Except as provided in sub-clauses (78) and (79), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

Making of decisions

88. A question arising at a general meeting of the club is to be determined by either:

- a. a show of hands, or
- b. if on the motion of the chairperson or if five (5) or more members present at the meeting decide that the question should be determined by a written ballot - a written ballot.

89. If the question is to be determined by a show of hands, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the club, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.

90. If the question is to be determined by a written ballot, the ballot is to be conducted in accordance with the directions of the chairperson.

91. A resolution put to a vote at a general meeting being held using technology can be decided using a suitable method that the committee determines.

Special resolutions

92. A special resolution may only be passed by the club in accordance with section 39 of the Act.

Voting

93. On any question arising at a general meeting of the club a member has one vote only.

94. In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.

95. A member is not entitled to vote at any general meeting of the club unless all money due and payable by the member to the club has been paid.

96. A member is not entitled to vote at any general meeting of the club if the member is under 18 years of age.

Proxy votes not permitted

97. Proxy voting must not be undertaken at or in respect of a general meeting.

Note: Schedule 1 of the Act provides that a club's constitution is to address whether members of the club are entitled to vote by proxy at general meetings.

Postal ballots

98. The club may hold a postal ballot to determine any issue or proposal (other than an appeal under clause 86).

99. A postal ballot is to be conducted in accordance with Schedule 3 to the Regulation.

100. Electronic ballots can be conducted to determine any issue or proposal as decided by the committee.

Use of technology at general meetings

101. General meetings can be held at two (2) or more venues using any technology that the committee approves. Whatever technology is used, it must give each member a reasonable opportunity to participate.

102. Members who participate at a general meeting using such technology have the same rights as members who are present at the meeting, including voting rights.

FINANCIALS

Association in non-profit

103. The club must apply its funds and assets so as to be consistent with its objectives. The club is prohibited from providing pecuniary gain for any of its members. A pecuniary gain is defined in section 5 of the Act.

Insurance

104. The club may effect and maintain insurance.

Funds - source

105. The funds of the club are to be derived from entrance fees and annual subscriptions of members, donations and, subject to any resolution passed by the club in general meeting, such other sources as the committee determines.

106. All money received by the club must be deposited as soon as practicable and without deduction to the credit of the club's bank or other authorised deposit-taking institution account.

107. The club must, as soon as practicable after receiving any money, issue an appropriate receipt.

Funds - management

108. Subject to any resolution passed by the club in general meeting, the funds of the club are to be used in pursuance of the objects of the club in such manner as the committee determines.

109. All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by any two members of the committee or employees of the club, being members or employees authorised to do so by the committee.

Change of name, objects and constitution

110. An application to the Director-General for registration of a change in the club's name, objects or constitution in accordance with section 10 of the Act is to be made by the public officer or a committee member.

Custody of books etc

111. Except as otherwise provided by this constitution, the public officer must keep in his or her custody or under his or her control all records, books and other documents relating to the club. The records must be kept in NSW.

Inspection of books etc

112. The following documents must be open to inspection, free of charge, by a member of the club at any reasonable hour:

- a. records, books and other financial documents of the club,
- b. this constitution,
- c. minutes of all committee meetings and general meetings of the club.

113. A member of the club may obtain a copy of any of the documents referred to in sub-clause (1) on payment of a fee of not more than \$1 for each page copied.

114. The committee may refuse to allow a member to inspect or obtain copies of records in certain circumstances.

Service of notices

115. For the purpose of this constitution, a notice may be served on or given to a person:

- a. by delivering it to the person personally, or
- b. by sending it by pre-paid post to the address of the person, or
- c. by sending it by facsimile transmission or some other form of electronic transmission to an address specified by the person for giving or serving the notice.

116. For the purpose of this constitution, a notice is taken, unless the contrary is proved, to have been given or served:

- a. in the case of a notice given or served personally, on the date on which it is received by the addressee, and
- b. in the case of a notice sent by pre-paid post, on the date when it would have been delivered in the ordinary course of post, and
- c. in the case of a notice sent by facsimile transmission or some other form of electronic transmission, on the date it was sent or, if the machine from which the transmission was sent produces a report indicating that the notice was sent on a later date, on that date.

Financial year

117. The financial year of the club is:

- a. the period of time commencing on the date of incorporation of the club and ending on the following 30 June, and
- b. each period of 12 months after the expiration of the previous financial year of the club, commencing on 1 July and ending on the following 30 June.

Note: Schedule 1 of the Act provides that an club's constitution is to address the club's financial year.

118. Club books are to be audited before the Annual General Meeting by at least two (2) elected members.

Disposal of assets

120. In the case that the club is no longer viable and ceases to operate, all club assets will be listed for sale and sold with the proceeds and any remaining property to be donated to a charity or a not for profit organisation which will be determined by the current remaining committee at that time.

Distribution of property on winding up of the club

121. All club assets will be listed for sale and sold with the proceeds and any remaining property to be donated to a charity or a not for profit organisation which will be determined by the current remaining committee at that time.

Resolution of disputes

122. A dispute between a member and another member (in their capacity as members) of the club, or a dispute between a member or members and the club, are to be referred to a community justice centre for mediation under the Community Justice Centres Act 1983.

123. If a dispute is not resolved by mediation within 3 months of the referral to a community justice centre, the dispute is to be referred to arbitration.

124. The Commercial Arbitration Act 1984 applies to any such dispute referred to arbitration.

Disciplining of members

125. A complaint may be made to the committee by any person that a member of the club:

- a. has refused or neglected to comply with a provision or provisions of this constitution, or
- b. has willfully acted in a manner prejudicial to the interests of the club.

126. The committee may refuse to deal with a complaint if it considers the complaint to be trivial or vexatious in nature.

127. If the committee decides to deal with the complaint, the committee:

- a. must cause notice of the complaint to be served on the member concerned, and
- b. must give the member at least 14 days from the time the notice is served within which to make submissions to the committee in connection with the complaint, and
- c. must take into consideration any submissions made by the member in connection with the complaint.

128. The committee may, by resolution, expel the member from the club or suspend the member from membership of the club if, after considering the complaint and any submissions made in connection with the complaint, it is satisfied that the facts alleged in the complaint have been proved and the expulsion or suspension is warranted in the circumstances.

129. If the committee expels or suspends a member, the secretary must, within 7 days after the action is taken, cause written notice to be given to the member of the action taken, of the reasons given by the committee for having taken that action and of the member's right of appeal under clause 114.

130. The expulsion or suspension does not take effect:

- a. until the expiration of the period within which the member is entitled to appeal against the resolution concerned, or
- b. if within that period the member exercises the right of appeal, unless and until the club confirms the resolution under clause 114, whichever is the later.

ROADS & MARITIME SERVICE INTERACTION

Authorised Person

131. The Authorised Person to interact with the Roads & Maritime Service (RMS) on behalf of the club is to be the President or Vice President.

Conditional Registration Scheme

132. The Club is to participate in the conditional Registration Scheme conducted by the Roads and Maritime Services for vehicles over 30 years old.

133. All members utilizing Conditional Registration are to abide by Roads and Maritime Services Rulings on the use of the same.

134. Vehicles applying for use of Club Plates are to be close as possible to standard condition. (Motors of a size or type available in the pertinent vehicle are allowable.)

CLUB SPECIFIC INFORMATION

Vehicle Eligibility

1. All vehicles must be a minimum of 30 years old; the onus of proof of age shall be with the applicant. However the final arbitrator shall be the Club Committee or quorum.

2. The Committee is empowered to request three months active financial membership by a new member prior to Club Plates being issued or at the Committee's discretion.

3. All applicants shall be handed a copy of this Constitution.

4. Club registered vehicles must attend a minimum of three (3) club events per year to retain club registration.

Club Events

5. Historic plate vehicles shall only be used for Club events, except as set out in Paragraph 8.

6. Club events shall be:-

a) Events as set out on the Club events calendar (including cobweb runs)

b) Events conducted by affiliated Car Clubs to which an official written invitation has been received and documented by the club in the official minutes or Club Newsletter.

c) To take part in processions, static displays.

Conditional Registration

7. Please note that all movements of club vehicles must be recorded in the official day book held by the Secretary or Registrar of the Club.

8. Journeys necessary for the servicing of road testing of vehicles may travel to the notified garaging place of the owners vehicle by the shortest possible route and are permitted at any time, but the movement of the vehicle must be recorded.

9. Any longer runs necessary for the servicing of vehicles may only be made after receiving permission for the Club Registrar or, in his absence from a club committee member. This permission must be properly recorded in the Club Records by the person approving the movement with full details of time, place and reason.

10. Service runs for road testing a vehicle after extensive work must go to the nearest point of garaging. Permission to be obtained as above, in Paragraph 8.)

Responsibility of Conditional Registration Holders.

12. All enquires must be direct to the Plates Registrar. Individual approaches to the Roads and Maritime Services are not permitted.

13. Historic number plates are issued to a member of the Club and are not transferable either to another vehicle or person in the event of the vehicle being sold.

14. Plates must be immediately returned to the Roads and Maritime Services:-

- a) In the event of the sale of the vehicle on which they are issued.
- b) Upon the member's resignation from the Club.
- c) Upon the members failure to remain a financial member within the meaning of the Constitution of the Club or on failure to pay any levy that may be constitutionally approved by a duly constituted Club meeting.
- d) At the direction of a Club Committee decision.
- e) If the Club Registrar considers the vehicle has been made unsafe or altered after it has been inspected. Club membership is granted in the belief that the members prime intended use is for Club outings.

Note: Plates are issued in the belief that the member's prime intended use is for Club Outings and Events. The Committee retains the right to reconsider eligibility for issue or removal should this cease to be the case or if the vehicle does not attend Club Outing or Events during the year without good cause.

Annual Vehicle Inspection

15. All vehicles must undergo an annual inspection.

16. Licensed Motor Mechanics are designated as inspectors. Such inspectors are the only persons authorised to certify vehicles road worthiness and must obtain road worthy certificate (pink slip) under this constitution as required by the Roads and Maritime Services) Moneys payable for membership shall be paid on or before the annual registration date or at same time. By special arrangements the Club Registrar may process Historic Vehicle renewals through the Roads and Maritime Services. Issue of Historic registration to the member shall, however, be with held until the vehicle is inspected and passed by an Inspection Officer (licensed Motor mechanic).

17. Chassis, serial, body and engine numbers will form part of the identification of a Historic vehicle. Any change must be notified in writing to the Roads and Maritime Services and the Club's plate's registrar.

Vehicle Insurance Requirements

18. It is a condition that full comprehensive insurance policy be obtained, full insurance on a Conditional registration vehicle is approximately the same cost as Third Party Property Insurance. Proof of a cover must be proved to the Club Registrar.

Vehicle Modifications

19. The following vehicle modifications are considered appropriate within the aims of the club:

- a) Vehicles fitted with 6 volt may be converted to 12 volt.
- b) Wheel rims must comply with Roads and Maritime Services standards and must be in the era of the vehicle. Proof in writing may be required.
- c) Guards cannot be modified to suit tyres.
- d) Brakes may be upgraded from original, but they must satisfy the Club Registrar of their safety or the Club may require an engineer's report.
- e) No structural changes are permitted when modifying brakes.
- f) Brake upgrades must not alter the exterior appearance of the car.
- g) Any accessories fitted to the car must be as close as possible to the original part. The Registrar will have the right to ask for documentation proving the Authenticity of the accessories fitted.
- h) Springs, sway bars and shock absorbers may be upgraded so long as they do not alter the external appearance of the car.
- i) The exhaust system may be altered; however it must comply with paragraph 20 g.
- j) Children from birth up to the age of (7) seven years are to be appropriately restrained in a motor vehicle with an approved child restraint.
- k) If the vehicle was manufactured with seatbelt anchorages, seatbelts must be fitted. If seatbelts are fitted to the vehicle, approved child restraints must be used as per the specific Roads and Maritime Services regulations. If the vehicle was manufactured without seatbelts anchorages there is no requirement to fit seatbelts.

General

20. Vehicles can only carry one (1) person per seating position. Seatbelts must be worn, where fitted.

21. This policy applies to NSW Clubs. All members must be financial members and be NSW residents.

22. Vehicles registered under the scheme may operate temporarily in other states and territories, under the same conditions as apply in NSW. Temporarily is considered to be (3) three months continuously.

23. Interstate vehicles (operating under a similar scheme in their state/territory) may be driven in NSW if they legally comply with the rules and regulations of their registration.

Member Acknowledgment - Consent and Understanding.

I, _____ have read, consent and understand the requirements as stated in this Constitution.

Date: _____

Signature: _____

Witness: _____

This form is to be signed, witnessed and given to the Club Secretary to be retained with the Club records.